

LESLIE'S
Backyard

BLOOMS
LESLIE'S BACKYARD BLOOMS

Client Intake Form

FOR FLORAL SERVICES

Client Information

Name(s):

Address:

City:

State:

Zip Code:

Phone #:

Email:

Event Information

Event Location:

Address:

City:

State:

Zip Code:

Type of Event:

Expected Number of Guests:

Event Date:

Event Start Time:

Event End Time:

Services and Fees

*Thank
you!*

Package Fee:

Travel Fee:

Non-Refundable 25% Deposit:

Balance Due:

Final Payment Due Date:



Floral Services Agreement

This Floral Services Agreement (the "Agreement") is entered into as of the date first set forth above (the "Effective Date") by and between [Your Florist Business Name], a [Your State] business entity ("Florist"), and [Client Name] ("Client"). The purpose of this Agreement is to set forth the terms and conditions under which Florist will provide floral services to Client for the event described below.

Event Information

Event Name:

Event Location:

Event Time:

Event Date:

Client to Pick Up Order at

Date:

Time:

Florist to Deliver Order to

Location:

Time:

1. FLORAL SERVICES

Florist agrees to provide the floral services specified in Exhibit A, attached hereto and incorporated herein by reference (the "Services"). Client shall provide Florist with all necessary information and access to the event site to enable Florist to perform the Services.

2. PAYMENT TERMS

Client agrees to pay Florist the total amount specified in Exhibit A for the Services. A deposit of 25% of the total amount shall be due upon execution of this Agreement, and the remaining balance shall be due on or before 30 days prior to the Event Date. All payments shall be made in U.S. dollars by check, credit card, or another method agreed upon by the parties.

3. RENTAL ITEMS

If any rental items are provided by Florist as part of the Services, the specific items and rental fees shall be detailed in Exhibit A. Client is responsible for the care and safekeeping of all rental items from the time of delivery until they are returned to Florist. Client agrees to reimburse Florist for any loss, theft, or damage to rental items occurring during the rental period, up to the full replacement cost of each item.

4. PICKUP AND DELIVERIES

[Florist shall deliver / Client shall pick up] all floral arrangements and rental items [to the event location specified on Page 1 of this Agreement] on the Event Date. The exact [delivery / pickup] time shall be coordinated between Florist and Client to ensure timely setup and installation. In the event Client requests pickup of any items after the event, Client shall provide Florist with sufficient notice, and additional charges may apply. Florist shall not be responsible for any loss or damage to items left unattended after the event.

5. ADDITIONAL CHARGES

In the event that any additional services are requested by Client or any unforeseen circumstances require additional labor, materials, or transportation, Client shall be responsible for any additional charges incurred as a result. Florist will notify Client in advance of any additional charges whenever possible and obtain Client's written approval for such charges.

6. CHANGES AND CANCELLATIONS

Any changes to the Services must be requested in writing by Client and approved by Florist. If the changes result in additional costs, Client agrees to pay such costs. In the event of cancellation by Client, the deposit shall be non-refundable. If cancellation occurs within 30 days of the Event Date, Client shall be responsible for payment of the full amount specified in Exhibit A.

7. ALLERGIES AND FLOWER PREFERENCES

The Client shall notify the Florist of any allergies or sensitivities that they or their guests may have to certain types of flowers or greenery. The Florist shall make reasonable efforts to avoid the use of any flowers or greenery that may cause an allergic reaction. Additionally, the Client may inform the Florist of any specific flowers or colors that they do not wish to be included in the floral arrangements. The Florist shall make reasonable efforts to accommodate these requests, but cannot guarantee the availability or suitability of certain flowers or colors.

8. SUBSTITUTIONS

Florist reserves the right to make substitutions of equal or greater value in the event that the specified flowers or materials become unavailable due to circumstances beyond Florist's control. Florist will make every effort to maintain the overall style, theme, and color scheme of the arrangements as agreed upon with the Client.

9. LIABILITY

Florist's liability for any claim, whether based on breach of contract, negligence, or any other theory, shall not exceed the amount paid by Client under this Agreement. In no event shall Florist be liable for any special, incidental, indirect, or consequential damages, including but not limited to, loss of profits or revenue.

10. FORCE MAJEURE

Neither party shall be liable for any failure or delay in performing its obligations under this Agreement due to circumstances beyond its reasonable control, including but not limited to, acts of God, war, terrorism, civil unrest, labor disputes, or governmental actions.

11. GOVERNING LAW

This Agreement shall be governed by and construed in accordance with the laws of the State of Maine, without regard to its conflict of laws principles.

12. ENTIRE AGREEMENT

This Agreement, including Exhibits A and B, constitutes the entire understanding and agreement between the parties with respect to the subject matter hereof and supersedes all prior and contemporaneous agreements, whether written or oral, between the parties hereto with respect to such subject matter. No modification, amendment, or waiver of any provision of this Agreement shall be effective unless in writing and signed by both parties.

13. INDEMNIFICATION

Client agrees to indemnify, defend, and hold harmless Florist and its employees, agents, and representatives from and against any and all claims, damages, losses, liabilities, costs, and expenses (including reasonable attorneys' fees) arising out of or relating to (a) any breach of this Agreement by Client, or (b) any damage or injury to persons or property caused by or occurring in connection with the Services, except to the extent caused by the gross negligence or willful misconduct of Florist.

14. SEVERABILITY

If any provision of this Agreement is held to be invalid, illegal, or unenforceable in any respect, such provision shall be modified to the minimum extent necessary to render it valid, legal, and enforceable, and the remaining provisions of this Agreement shall not be affected thereby and shall remain in full force and effect.

15. ASSIGNMENT

Neither party may assign its rights or obligations under this Agreement without the prior written consent of the other party, except that Florist may assign its rights and obligations to a qualified successor entity in the event of a sale, merger, or reorganization of its business.

16. WAIVER

The failure of either party to enforce any provision of this Agreement shall not be construed as a waiver of such provision or the right to enforce it at a later time.

17. NOTICES

All notices, requests, and other communications hereunder shall be in writing and shall be deemed duly given when personally delivered or sent by email, facsimile, or certified mail (return receipt requested) to the addresses set forth at the beginning of this Agreement or such other address as either party may designate by notice to the other party.

IN WITNESS WHEREOF, the Parties have executed this Agreement as of the Effective Date.

Leslie's Backyard Blooms
Company Name Printed

Signature

Date

Client Name Printed

Signature

Date

Exhibit A - Scope of Services and Pricing

Item No.	Service Description	Type of Floral Arrangement	Quantity	Unit Price	Total Price
1	Bridal Bouquet				
2	Bridesmaids' Bouquets				
3	Boutonnieres				
4	Corsages				
5	Centerpieces				
6	Ceremony Arch Flowers				
7	Head Table Decor				
8					
9					
10					
11					
12					
13	Setup and Teardown				
14	Delivery Fee				
				Total	

Exhibit B - Flower Details

Wedding Theme/Colors:

Size and Shape of Arrangements:

Flower Choices:

Allergies/Flowers to Avoid:

Additional Notes:

Rental Items Included in Design

Additional Notes: